

Follow-on funding Pathfinder Scheme: Guidance for applicants

These notes are provided as guidance for those applying to BBSRC's **Follow-on funding Pathfinder scheme** only – applicants to the **main** Follow-on funding Scheme should read the guidance notes that relate to that particular scheme.

This form **must be completed in typescript, which is legible and sufficiently clear to ensure good quality reproduction**. A minimum font size of 11 point Arial must be used.

Application process

Applications to the BBSRC Follow-on funding Pathfinder scheme must be made through the form available at http://www.bbsrc.ac.uk/business/commercialisation/follow_on_pathfinder.html

1. Details of Applicant

Please give details of applicant and Institution.

2. Project Title

Provide a short title understandable to the non scientific layperson and that can be made publicly available.

3. Project Length

The duration should not be more than 6 months and the start date must be within 60 days of proposal submission.

4. Previous Research Council Funding

Provide details of the BBSRC funding that underpins this application and the original committee/initiative.

5. Funds Requested

Typical award values are expected in the region of £7-10k (fEC) of which BBSRC will pay the standard 80% proportion. In exceptional circumstances up to £20k can be sought. Indirect costs should be included in **Other**.

6. Other Sources of Financial Support

If you are seeking, or have obtained funding from a third party, please provide details. Contributions in kind from your Technology Transfer Office may also be included.

7. Project Objectives

Please provide a list of main objectives for the project with dates which will form the basis of your milestones for reporting.

8. Description of Follow-on funding Pathfinder Project

The work to be carried out should be outlined in a case for support which should be no longer than 2 pages A4. This should include details of what **commercialisation work** is envisaged and how the funds being applied for will improve understanding and benefit a future full application. Attention should be paid to how the Pathfinder funding is anticipated to guide future commercialisation work.

For proposals where funds are sought for the first milestone work, information should be included about further milestones that will build on this if successful; this can be provided in the form of a Gantt chart or equivalent.

9. Statement of Support from Technology Transfer Office

A statement of support must be included from the Technology Transfer Office (TTO or equivalent) detailing why the proposed work is needed. They should include details of any matched funding they will provide to support the activity and any additional support that might add value to the work. The Fund will be looking for a strong statement of commitment from the TTO in taking the project forward.

10. Additional supporting documentation

Anticipated milestones for future work can be included as a Gantt chart or similar to demonstrate why particular work is needed and how it fits within an overall work plan for commercialising the research outcomes.

Confidentiality

BBSRC takes all reasonable steps to ensure that the contents of all Follow-on funding Pathfinder applications are treated as **confidential**. All members of assessment panels will sign a non-disclosure agreement. Applicants must obtain the necessary clearances from collaborators with a commercial interest in the content of the application.

Applicants must ensure that the title of the proposed project is worded in such a way as to protect commercially confidential or sensitive areas.

The following details will be made publically available for all funded projects:

- title
- institution
- name of applicant
- the value of the award
- start and end dates and duration of the award